

Headteacher: Mrs C Grainger-Roystone

7th March 2025

Dear Parents/Carers,

Pupil Progress Meetings

Pupil Progress meetings for the Autumn term will be held on **Wednesday 26th March 2025**.

At these meetings we will share with you and your child, your child's current levels and their progress since our Autumn term meetings towards their end of year targets.

Please complete & return the slip attached to your child's class teacher to let us know what time slot you would prefer to attend. Appointments will be allocated on a first come first served basis and we will do our best to accommodate your preference. Your child's class teacher will inform you of your appointment time once we have received your slip. If you cannot make your appointment please ring school to rearrange prior to your meeting.

We hope you will take advantage of this opportunity to talk to your child's class teacher and to see your child's work.

Yours sincerely,



Mrs Clare Grainger-Roystone
Headteacher

Pupil Progress Meeting Reply Slip

Child's name _____ Year _____

Please indicate your preferred time slot for our pupil progress meetings on Wednesday 26th March below.

Time Slots Available (Tick preferred slot)

Wednesday 26th March ALL CLASSES

3.30pm-4pm () 4pm-4.30pm () 4.30pm-5pm () 5pm-5.30pm () 5.30pm - 6.10pm ()

Signed _____ Date _____

Once we receive your completed slip your child's class teacher will send a reply and allocate you an appointment time within your preferred time slot.